

## **Christian Brothers Primary School,**

BRIGOWN, MITCHELSTOWN, CO. CORK, P67 FY81.

*Roll No: 17639W* TELEPHONE: (025) 24505

E-MAIL: office@cbspmitchelstown.com WEBSITE: www.cbspmitchelstown.com



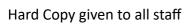
# Our School Motto: Have Courage & Be Kind

#### **Suspected Case of COVID-19**

### Who is Responsible for What & When

Responsible	Trigger for action	Actions
Adult Associated with Bubble	Suspected case of COVID-19 in the school	<ul> <li>Move the child or adult to the isolation room/area</li> <li>Inform Principal / Deputy Principal (use mobile phone if required)</li> </ul>
Principal	Suspected case of COVID-19 in the school	<ul> <li>In the case of a child - contact the parents / guardians and inform them that their child has been isolated as a suspected case of COVID-19</li> <li>Ask them to come to the school and to take the child home</li> <li>When the parents / guardians come to the school, advise them to contact their GP by phone and to seek advice. Remind them that this call is free</li> <li>In the case of an adult, arrange for them to safely go home and advise them to contact their GP</li> <li>Follow up with a phone call later that day to see how the child is and if a test was recommended NOTE - parents not obliged to report any medical information to the Principal</li> </ul>
Parents	Child Isolated	<ul> <li>Collect the child from the school</li> <li>Ring the GP, describe the symptoms and seek advice</li> <li>Take the child for a COVID test, if so advised</li> <li>Keep the child at home for the period advised by the GP</li> </ul>
Staff Member	Has COVID symptoms	<ul> <li>Ring the GP, describe the symptoms and seek advice</li> <li>Follow that advice and take a COVID test, if so advised</li> <li>Clarify with the GP how long you are to remain out of school</li> <li>Inform the Principal and refer to Circular 49/2020 if seeking Special Leave</li> </ul>
GP	Adult or parent rings to describe possible COVID symptoms	<ul> <li>Decide on whether or not a COVID test is warranted</li> <li>Advise the adult or parents as to how long the adult/child is to remain out of school</li> </ul>
Parents	Child advised to go for a COVID test by GP	Inform school     Remove any siblings or other household contacts from the school
Principal	On learning that the child has been sent for a COVID test	Ensure that any other household contacts are removed from the school setting
HSE	GP requests a COVID test	<ul> <li>Arrange for the test to be carried out</li> <li>Inform the patient of the result</li> <li>Contact the school in the case of a positive test in relation to further action</li> <li>Contact staff members and parents as required in line with action to be taken</li> </ul>
Principal	HSE request for Names and Addresses	Provide the information required by HSE to facilitate their Contact Tracing and other necessary communications

#### **<u>Full Policy</u>** posted on Website



Posted on walls in Isolation Areas & Secretary's Office

